



**SUBMISSION FOR CONSIDERATION OF LOT OWNER MOTION  
FOR COMMITTEE FOR BODY CORPORATE FOR “SURFERS FAIRWAYS EAST” TO  
CONSIDER<sup>1</sup>**

**TO:** The Body Corporate for Surfers Fairways East Community Titles Scheme No. 11418  
**From:** The Applicant(s)

**When to use this form:**

The Applicant(s) described in **Part 2** seek consent of the Body Corporate under by-law 15 of the Surfers Fairways East by-laws to keep the domestic animal described in **Part 3** of this Application in their Lot. The Applicant seeks the Body Corporate’s confirmation about whether the Body Corporate agrees to give its written approval to bring or keep a domestic pet on the lot or common property.

**PART 1: Applicant’s Proposed Motion for Committee**

**Committee Motion:**

That the Committee decide whether to grant written approval to the Applicant to keep the domestic animal described in Part 3 of this Application, and if so, what conditions will apply to any approval.

**Please note the following obligations and restrictions:**

1. Please read By-Law 13 relating to the Keeping of Animals at Surfers Fairways East **attached**.

**PART 2: Applicant Details** *[Applicant(s) to complete this Part 2]*

<b>Full Name(s) of Applicant(s):</b>	
<b>Are you the owner or tenant of the Lot?</b>	<i>If you are the tenant, your must <b>attach</b> written consent from the lot owner to you keeping the proposed animal.</i>
<b>Your Lot Number:</b>	
<b>Your Best Contact Email Address:</b>	
<b>Your Best Phone Number:</b>	
<b>Applicant acknowledgements:</b>	
<ol style="list-style-type: none"> <li>1. The Applicant(s) acknowledges that they have read the Surfers Fairways East By-law 15 attached to this application and agree to comply with all conditions, including the following additional conditions: <ol style="list-style-type: none"> <li>a. The body corporate may ask for, and I will provide, updated veterinary certificates for the animal at any time while this approval is in effect;</li> <li>b. I will advise the body corporate in writing if the animal (dog) that is the subject of this approval is declared as a dangerous dog by a local government body within 24 hours of receipt of such notification from the local government body;</li> </ol> </li> </ol>	

<sup>1</sup> Lot owners have the right to submit up to a maximum of 5 proposed motions to the Committee to decide within a 12-month period: [Regulation 50 of the Body Corporate and Community Management Act 1997](#). The Committee must decide a lot owner’s motion as soon as reasonably practicable, and within a 6 week period after the motion is submitted unless it gives the lot owner a written notice stating that the committee requires more time to decide the motion, with the reasons it requires more time and the committee’s decision is made within an additional period not exceeding a further 6 weeks (on top of the original 6-week period = 12-weeks). The Committee is not permitted to make decisions on lot owner motions that are about ‘restricted issues’ that the Committee can’t make decisions about, or motions that would conflict with the Body Corporate and Community Management Act 1997, regulations or by-laws, or would be unlawful or unenforceable. If the Committee does not make its decision within the decision period (maximum of 12 weeks), then it means the Committee has not agreed to the motion.



<ul style="list-style-type: none"> <li>c. If the animal must be registered with the Gold Coast City Council, with or without conditions, under local government laws, I will comply with all such laws at all times that the animal is kept on the CTS under this approval;</li> <li>d. I will notify the body corporate in writing within 24 hours if for any reason the animal is no longer registered under local government laws where that registration is required under those laws;</li> <li>e. Copies of the following documents must be provided to the body corporate with this application:- <ul style="list-style-type: none"> <li>i. Photo of the pet that is the subject of this application;</li> <li>ii. Copy of the Gold Coast City Council Registration record for the animal (if applicable);</li> <li>iii. Copy of veterinarian papers confirming current vaccinations.</li> </ul> </li> </ul>
<b>Applicant(s) Signature(s) confirming the above acknowledgements:</b>
<b>Date of signature(s):</b>

**PART 3: Proposed Domestic Pet** *[Applicant(s) to complete this Part 3]*

<b>Brief description of your application:</b>	
<b>Name of the animal:</b>	
<b>Description of animal (type, breed, age):</b>	
<b>Photograph of the animal</b>	Please <b>attach</b> a photograph of the animal to this application.
<b>Veterinary certificate for the animal</b>	Please <b>attach</b> veterinary certificate for the animal
<b>Evidence of Council registration (if applicable)</b>	Please <b>attach</b> evidence of Council registration (if applicable) <a href="#">See City of Gold Coast link for rules for animal registration</a>
<b>Proposed length of stay (if not permanent)</b>	
<b>Any other information you wish the Committee to consider</b>	

<p><b>Considerations</b></p> <p>When the Committee is considering this application it will consider By-Law 13 and any potential impact on the common property and residents.</p> <p><b><u>Surfers Fairways East By-law: Keeping of Animals</u></b></p> <p><b>13. Keeping of Animals</b> Subject to section 30(12), a proprietor of a lot shall not without the approval in writing of the Committee keep any animal upon his lot or the common property.</p>
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