Complete this form to submit a motion for consideration by the Body Corporate committee



Name of your Body	
Corporate scheme:	
Date:	
Address of your unit:	
Your lot number:	
Your unit number:	
Lot owner name(s):	
Your phone no:	
Your email address:	
Type your proposed motion for the committee to vote on below: The committee resolves:	
Supporting information	
I confirm have attached to this form a copy of any information I would like the committee to com	onsider when
Acknowledgement	
I acknowledge that each lot owner is permitted to submit up to five motions on different matter committee per 12-month period.	ers to the
In the last 12 months I have submitted the following number of motions to the committee for i consideration:	ts
I understand that the committee must comply with the procedure attached.	

Submission for consideration of motions at committee meetings

- (1) A member of a body corporate may submit a motion for consideration by the committee by giving the motion to the secretary in a way mentioned in section 210(2).
- (2) Subject to subsections (3) and (5), for each motion submitted, the committee must do either of the following—
 - (a) as soon as reasonably practicable, and within the 6-week period after the day the motion is submitted (the "decision period"), decide the motion;
 - (b) if the committee considers it requires more time to decide the motion, at any time before the end of the decision period, give the member a written notice stating
 - i. that the committee requires more time to decide the motion; and
 - ii. the reason the committee requires more time; and
 - iii. a reasonable period of no more than 6 weeks after the end of the decision period within which the committee is to decide the motion.
- (3) The committee is not required to decide a motion if within the 12-month period before the member submitted the motion the member had submitted—
 - (a) a motion about the same issue; or
 - (b) 6 or more motions.
- (4) If the committee decides not to decide a motion because subsection (3) (a) or (b) applies, the committee must give the member a written notice stating the reason why the motion was not decided.
- (5) The committee must not decide a motion if—
 - (a) a decision on the motion would be a decision on a restricted issue for the committee; or
 - (b) the motion, if carried, would—
 - (i) conflict with the Act, this regulation or the by-laws, or a motion already voted on at the meeting; or
 - (ii) be unlawful or unenforceable for another reason.
- (6) The motion is taken to be not agreed to if-
 - (a) the committee does not decide the motion within the decision period; or
 - (b) the committee gives a notice under subsection (2) (b) and the committee does not decide the motion within 12 weeks after the day the motion is given to the secretary.